

# ELK Promotions: Classic Bike Events

## General Stall Booking Notes - Please Read

Full joining instructions and passes will be emailed to you one week prior to the event.

Please take your rubbish home with you. You may be surcharged if rubbish is left.

Consider accepting cards, many customers will be hoping to pay by card and a number of low-cost options are available: [www.mobiletransaction.org/card-machine-small-business-uk](http://www.mobiletransaction.org/card-machine-small-business-uk)

### Booking Conditions:

- We always try to meet your requirements but this may not always be possible due to circumstances.
- We reserve the right to refuse entry for unsuitable goods not within the spirit of the autojumble. No household items.
- ELK Promotions reserve the right to cancel or alter any event subject to circumstances. If the event is cancelled or if you are unable to attend your booking will be carried forward to our next event or you can request a refund if we are notified within 48 hours of the event.
- Unless we are previously advised, your stall may be re-let if you do not attend by 8:30am.
- Stallholders are expected to remain on site until 14:30. **NO VEHICLE MOVEMENTS WHILST THE PUBLIC ARE ON SITE.** This is for health & safety reasons and also our exit gate is narrow and not suited to two-way traffic, and is in the interests of the event. In the event of poor weather etc, this is flexible and changes will be announced on the day, please contact us if you have a problem with this.
- Please supply a risk assessment - a template can be downloaded from [www.elk-promotions.co.uk](http://www.elk-promotions.co.uk) .
- You are recommended to provide your own public liability insurance. Visit these websites to buy Stallholders PLI: [www.bloomhills.co.uk](http://www.bloomhills.co.uk) or [www.graham-sykes.co.uk/stallholder-insurance/](http://www.graham-sykes.co.uk/stallholder-insurance/)
- If you are selling new goods, such as tools or consumables, or new motorcycle clothing, including helmets, boots and gloves, you must book a trade stand - contact us for details. Traders selling new motorcycle clothing, including helmets, boots and gloves, must ensure that it complies with current PPE legislation and all required labelling is intact and displayed. This applies to ALL new motorcycle clothing offered for sale at this event and is the responsibility of the trader.
- Please note: All event promotional materials must be approved in advance. Usually, this will only need to be done once - it's quick and easy - and will be valid for all our shows that season. Please ask us before any changes or new materials are introduced.

### General Site Details:

- Camp on your pitch or at Ardingly you can book onsite accommodation on the night preceding the event
- Site gates are locked at 11pm, and there will be overnight security.
- Set up time is generally from 4pm to 8pm on Saturday, and from 6:30am on Sunday; check joining instructions to confirm times. Note Earlybird visitors are admitted from 08:00.

### General Details:

- Full joining instructions and passes will be emailed to you one week prior to the event.
- Each stall pass admits one vehicle and two people.

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